

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 17th February 2016**

Present

Cllr. R Oliver – Chairman in the Chair

Parish Councillors

J. Gibson	E. Jackson	R. O. Windley	S. Nike	A. Stringer
A. Vickerman	M. Waddington	K. Turner		

Cllr. C. Wakeford

164. Declaration of Interest: None

165. Apologies: Cllrs. T. Titchiner, B Norcross, Cllr. L. Crossley

166. Minutes of the Meeting of the Council Held on the 20th January 2016: Copies having been previously circulated.

It was resolved: That the minutes of the Meeting held 20th January 2016 be approved as a correct record.

167. Minutes of the General Purpose Committee: copies having been circulated.

It was resolved: That the Minutes of General Purposes Committee held on the 2nd December 2015 be noted

168. Planning & Highway Matters:

Number		Comments
13/16/0047N	Permitted Development Notification (Larger Home Extension): Erect single storey extension to rear (Length 3.5m, eaves height 2.3m, overall height 3.5m). 27 HIGHFIELD CRESCENT BARROWFORD NELSON BB98QN	Application Noted

169. Financial Matters: The relevant outturn and payment schedule having been previously circulated.

It was Resolved:

- a. To approve the virements highlighted in the January Outturn
- b. To note the Outturn for January 2016
- c. To approve total payments of £8699.68 for February 2016

Payments February 2016

To Whom Paid	Total
LITE	909.00
J B Barnes Ltd	52.21
United Utilities	43.08

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SLCC	210.00
Copifax	595.88
Jewson	57.56
Barrowford Safe & Lock	74.78
J M Hardware	86.91
Dewhurst Decorating Supplies	24.94
PEAC	151.20
Daisy Communications	94.26
Mr. A Hargreaves	287.60
Option Hygiene	24.62
Petty Cash Luncheon Club	181.67
Petty Cash	195.62
HM Revenue & Customs	984.43
Wages & Salaries	4620.58
D. Lewin	56.65
I. Lord	48.69
Total	8699.68

170. Neighbourhood Plan: To adopt Terms of Reference for the Neighbourhood Plan Steering Group copies having previously circulated.

It was Resolved: To adopt the terms of reference for the Neighbourhood Plan Steering Group.

171. Save Trough Laithe: Cllr. Oliver gave a verbal update on the meeting of the Save Trough Laithe Group.

172. Reports from Working Groups: None

173. Report of the Clerk:

1) Transferred Garage Sites: New Tenancy Agreements will need to be sent to the current tenants and the rent levels for 2016-17 will need to be set the matter will be added to the March GP Meeting to allow time for the bills to be sent out.

2) 55 Gisburn Road: The Council is still waiting for the outcome of the submitted planning application for change of use.

3) Community Infrastructure Levies and Section 106 Agreements: Due to the lack of discussions between Pendle & Barrowford Councils regarding Section 106 agreements for Trough Laithe. The Clerk composed a letter to Mr Watson Planning Manager at Pendle trying to clarify the situation.

4) Fleece Public Toilets: The Clerk has spoken to the electrician and the necessary work will commence Monday 22nd February.

5) Barrowford Cricket Club: The Clerk will submit a report regarding the necessary works and costings to the GP Meeting.

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- 6) **Adding Agenda Items:** The Clerk asked that any councillor agenda requests must be submitted by 12 noon on the Monday of the week preceding the meeting for inclusion.
- 7) **CPRE:** Neighbourhood Planning Event Tuesday 15th March 2016 at County Hall Preston.

174. Report on the Barrowford & Western Parishes Area Committee: None

175. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr. Wakeford reported that Lancashire CC had set its budget and that all bus subsidies would be removed from April and that the number of Libraries in the county would be greatly reduced. The County Council had set aside £ 3,000,000 as a transitional fund. Work would begin on the Junction 13 roundabouts and was expected to last twelve months. Pendle Borough Council are due to set their budget on the 18th February.

176. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 16th March 2016 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*