

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire
To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual General Meeting of the above Council
to be held at Holmefield House on Wednesday 16th May 2018**

Following the Annual Meeting with the Public

When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Election of Chairman:**
2. **To receive the Chairman's Declaration and Acceptance of Office:**
3. **Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
4. **Apologies for Absence:**
5. **Election of Vice-Chairman:**
6. **To reaffirm the formation of the General Purposes Committee, the Neighbourhood Plan Steering Group the Administration Review Working Group, Best Kept Garden Working Group, Human Resources Working Group and to appoint members to the latter three:**
7. **Appointments to Other Bodies:** See attached sheet for 2017-18 appointments.
Enc.
8. **Council & Committee Meeting Dates for 2018-19:** See attached sheet for suggested dates.
Enc.
9. **Subscriptions for 2018-19** See attached list for 2017-18 subscriptions.
Enc.
10. **Minutes of the Council:**
Enc. That the Minutes of the Council held on the 18th April 2017, copies having been circulated, be approved as a correct record and signed by the Chairman.
11. **Planning Applications** To consider the Council's Response to the following applications:
18/0282/FUL: Full: Conversion of dwelling (Use Class C3) into a ground floor

shop (Use Class A1) with a flat above and 2 cottages to the rear along with external alterations (Re-Submission). 95 Gisburn Road Barrowford Nelson Lancashire BB9 6DX.

18/0270/OUT: Outline: Erection of a detached dwelling for use as a holiday let (Access and Layout only). Land To Rear Of 1 Bank Fold Bankhouse Mews Barrowford.

18/0304/TPO: Remove one diseased Horse Chestnut and one twin stemmed Sycamore. Possibly thin one Lime and one Beech. 2 Applegarth Barrowford Lancashire BB9 6RR. **For Information Only**

18/0328/TCA: T1 - Willow. Fell Tree. Tree growing close to wall and has been damaged in car accident. G1 - Crown lift Ash and Elm trees in the woodland to the rear of the walled garden. G2 - Willow. Fell trees as showing signs of rot. Risk of damage to property and injury. Unit 2 Higherford Shed Gisburn Road Barrowford Nelson Lancashire BB9 6JH. **For Information Only**

18/0333/TCA: Remove large leylandii in front garden due to proximity and lean to the property. 6 Colne Road Barrowford Nelson Lancashire BB9 6JQ. **For Information Only**

12. Financial Matters:

- a. Year End Adjustments to the Accounts for 2017-18
- b. Reconciled Year End Outturn to 31st March 2018
- c. Outturn for April 2018 To note
- d. To consider payments for May 2018 to be made as on payments list attached.

13. Approval of Accounts 2017-18:

- a. That the Statement of Assurance had been read understood and the replies Approved.
- b. That the Annual Return to the Auditor be approved.
- c. Significant Differences the Clerks Explanatory Notes having been read to the Council and approved by the Council. (Copy attached)

14. Report of the Internal Auditor: To consider the Internal Auditors report and his recommendations. (If received in time?)

15. Car Park at Holmefield House: Progress Report

16. Neighbourhood Plan: Progress Update

17. Reports From Working Groups: Update for information only.

18. Report of the Clerk: Update for information only.

19. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

20. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.

21. Date, time & place of next meeting: 7pm 20th June 2018 at Holmefield House Gisburn Road Barrowford.

