

Agenda Item 10

Minutes of the Council Meeting of Barrowford Parish Council Held at Holmefield House Gisburn Road Barrowford On Wednesday, 18th April 2018

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

A. Vickerman	M. Waddington	A. Stringer	R O Windley	T. Titchiner
K. Turner	S. Nike			
Cllr. C. Wakeford	H. Simpson	A. Kellow	C. Potter	

Public Question Time

Mrs. Kellow & C. Potter raised concerns regarding the breach of conditions at the ongoing building site located at Clough Springs, Wheatley Lane Road. The main complaints were related to excessive mud on the road both in front of the site and for a considerable distance along Wheatley Lane. That a large amount of surface water, mud and debris were running from the site across Wheatley Lane Road, blocking the surface water drainage causing pooling of water on the highway with its egress being through the confines of the electricity substation situated on the other side of Wheatley Lane Road. The final complaint was the large amount of food wrappings food waste and other site detritus that has been deposited along the frontage of the site by workmen.

- 1. Declaration of Interest:** None
- 2. Apologies:** J. Gibson, P. Thompson
- 3. Minutes of the Council Meeting held on the 21st March 2018:** Copies having been circulated.
It was resolved: That the minutes of the Meeting held 21st March 2018 be approved as a correct record.

4. Planning & Highway Matters:

18/0168/HHO	Full: Erection of first floor extension to side (west), demolish and re-build porch to rear (north). 21 Halstead Lane Barrowford Nelson	No Objection:
18/0177/HHO	Full: Erection of a single storey rear extension forming a conservatory (Retrospective). 44 Bank Fold Barrowford Nelson	The Parish Council have concerns regarding the proximity of the extension to 8 Halstead Close and the potential reduction in privacy to both the bedrooms and bathroom at 8 Halstead Close. The Parish Council would like to see that if the application is approved the existing trees that form a screen between the two properties are retained

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- 18/0130/HHO Full: Partial demolition of conservatory, erection of single storey extension to side (East) and erection of part single, part double storey extension to side (West) and rear with balcony. 72B Carr Hall Road Barrowford Nelson
- 18/0122/FUL Full: Change of use of offices (Use Class B1 (a)) to Pilates Studio (Use Class D1). Suite 5 Vantage Court Riverside Way.
- 18/0239/TCA We wish to slightly crown lift the roadside Beech, to give clearance to traffic. Fell 2 dead Birch and reduce a Purple Plum. 48 Carr Hall Road Barrowford Nelson Lancashire BB9 6PY
- as a condition of that application.
No Objection: Provided that the design and materials used are appropriate for the setting and appearance of the Carr Hall and Wheatley Lane Road Conservation Area
- No Objection in Principle:** If the change of use of one room in an otherwise B1 property could not in future applications within the Riverside Business Park be interpreted as a precedent permitting changes from B1 use.
- For Information Only**

5. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- To Approve Virements Highlighted on the Outturn for March 2018
- To note the Outturn for March 2018
- To approve payments of £8550.19 for April 2018

Payments March 2018

To Whom Paid	Total
Petty Cash	320.00
Janice Taylor	400.00
Wages & salaries	4749.42
D. Lewin	38.50
I. Lord	42.19
I. Lord	38.29
HM Revenue & Customs	935.77
Nest	140.09
Peninsular	108.00
Waterplus	142.91
Waterplus	63.15
Waterplus	394.47
Lanlee	55.84
LED	13.03
J & M Hardware	20.00
Daisy Communications	82.87
J B Barnes	88.66

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Pendle Borough Council	1068.00
Barrowford Safe & Lock Services Ltd	9.00
B & M Electrical	160.00
Total	8550.19

- 6. Transfer of Barrowford Memorial Park:** Following the letter sent by the Council to Pendle following last month's meeting a meeting between Pendle Heritage Centre, Pendle Borough Council and the Parish Council took place on the 17th April 2017. Cllr. Windley tabled a set of notes he had taken at the meeting and these were discussed. Following the non-response by Heritage Trust for the Northwest regarding the terms of the proposed new lease circulated in October 2017 Pendle Borough Council has insisted that they wish a timely conclusion of the matter and that they expect HTNW to submit their concerns before the end of May.
It was Resolved: That the Parish Council monitors progress to ensure that the matter is being dealt with within the timescales.

- 7. Car Park at Holmefield House:** No update

- 8. Higherford Sign:** Formal request that the Council erects the sign at the Malt Kiln on behalf of the Higherford Residents Action Group. The Clerk reported that The HRAG had received permission to erect the sign on the Malt Kiln building from HTNW.
It was Resolved: That the Council install the sign and that the work be added to the handymen's work schedule.

- 9. Neighbourhood Plan Update:** Cllr. Stringer that alterations had been made to the plan and the final draft was imminent. The Clerk reported that once the final draft was available a meeting of the Steering group would be called to examine the draft before coming to the full council for approval.

- 10. Reports from Working Groups:** None

- 11. Report of the Clerk:** For information:

Friends of Holmefield House: At their recent meeting the following items were raised and approved.

- 1) That the downstairs lounge floor be replaced with more substantial laminate flooring, the flooring has been acquired and will be laid when a suitable blank period in the diary is available.
- 2) That quotes for hearing loops for both the downstairs lounge and the upstairs meeting room, a sound system for the downstairs lounge and an overhead projector were being sought. The Friends Group asked if the Parish Council would submit a bid to the BWPAC for a grant towards the cost.

It was Resolved: That the Clerk submits a grant application to the BWPAC to help cover these costs.

- 12. Report on the Barrowford & Western Parishes Area Committee:**

Cllr. Oliver gave a brief verbal report on the last meeting.

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13. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

14. Date, time & place of the next meeting: *The next meeting of the Council will be the Annual Meeting to be held at Holmefield House Gisburn Road Barrowford starting with the Annual Meeting with the Public starting at 7pm on Wednesday the 16th May 2018 immediately followed by the Annual Meeting of the Council.*