

### Agenda Item 3

**Barrowford Parish Council**  
**Minutes of a meeting of the General Purposes Committee held at Holmefield House**  
**Gisburn Road Barrowford**  
**On Wednesday, the 6<sup>th</sup> June 2018**

**Present**

Cllr. S, Nike – Chairman in the Chair

Councillors

M. Waddington	T. Titchiner	A. Stringer	J. Gibson
R. Windley	K. Turner		

- 1. Election of Chairman:** Cllr. Stringer took the Chair for this item, Cllr. Nike was proposed, seconded and elected unopposed as Chairman for 2018-19.
- 2. To receive the Chairman's Declaration and Acceptance of Office:** Cllr. Nike signed the declaration of office and took the chair.
- 3. Declaration of Interests:** Cllr. Windley declared a pecuniary interest in agenda item 14 awarding of the car park works. Cllr. Windley left the meeting for the duration of both the discussion and the awarding of the works.
- 4. Apologies for absence:** Cllrs. R. Oliver, A. Vickerman , P. Thompson
- 5. Election of Vice Chairman:** Cllr. Gibson was proposed and seconded and voted in as Vice Chairman for 2018-19
- 6. Minutes of the meeting held on the 7<sup>th</sup> February 2018:**  
**It was Resolved:** That the minutes of the last meeting held on the 7<sup>th</sup> February 2018 minutes having been circulated be approved as a correct record.

**7. Planning and Other Matters:**

Number	Description	Comments
18/0323/HHO	Full: Extension to the existing first floor front facing dormer and erection of a single storey rear extension. 10 Shap Close Barrowford Nelson Lancashire BB9 6EZ	<b>No Objection:</b>
18/0277/FUL	Full: Erection of a two storey extension to rear of cottage including enlarging existing opening in kitchen at ground floor, removal of existing window and door frames at lower ground floor, alterations and demolition of part of rear outbuildings, and modifications to rear garden	<b>No Objection:</b>

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	landscaping. Canal Top Lock Cottage Colne Road Barrowford Colne Lancashire BB8 9QT	
18/0279/LBC	Listed Building Consent: Erection of a two storey extension to rear of cottage including enlarging existing opening in kitchen at ground floor, removal of existing window and door frames at lower ground floor, alterations and demolition of part of rear outbuildings, and modifications to rear garden landscaping. Canal Top Lock Cottage Colne Road Barrowford Colne Lancashire BB8 9QT	<b>No Objection:</b>

8. **Works Report & Allotment Matters:** A report having previously been circulated:  
**It was Resolved:** To approve tree works at Pasture Lane Allotments costing £450+ Vat and to note the report.
9. **Allotment Rent Collection:** A report having previously circulated.  
**It was Resolved:** To note the report.
10. **Burning of Commercial Waste at Pasture Lane Allotments:** A report having previously been circulated. The Clerk gave a brief description of the current situation and informed the council that he would keep members updated on the situation.
11. **Spid (Speed Indicator Device):** The Clerk reported that the SPID or its back plate may need altering to accommodate the current brackets used by Lancashire CC.  
**It was Resolved:** That the Clerk looks at adapting the back plates as alteration of the SPID attachment points on the spid may preclude its use at newly identified sites.
12. **Neighbourhood Plan:** To approve the draft Neighbourhood plan and resolve to submit to Pendle Borough Council.  
**It was Resolved:** That Barrowford Parish Council, as the relevant qualifying body, (under Section 38A(12) of the Planning and Compensation Act 2004) for the "Barrowford Neighbourhood Area' hereby resolves to Submit the Submission Version of the Barrowford Neighbourhood Plan to Pendle Borough Council in accordance with Regulation 15 of Neighbourhood Planning Regulations 2012. The required supporting documents will also be submitted."
13. **Exclusion of the Public & Press:** Resolution to exclude members of the Public & Press for Agenda Item 14 due to the confidential business information to be discussed.  
**It was Resolved:** To exclude members of the public and press.

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- 14. Tenders for the Car Park at Holmefield House:** Tender documents and the Councils consultant's report having previously been circulated to Councillors.  
**It was resolved:** That after discussions with the lowest tenderer regarding contingency costs for drainage and works to services and costs for additional landscaping work coming to a satisfactory conclusion that the work be awarded to Hawthorn Estates Limited.
- 15. Report of the Clerk:** The Clerk had received a request from Pendle Borough Council regarding the Annual Inspection of play equipment at the park; the cost would be £110.00 + Vat.  
**It was Resolved:** To order the inspection in line with other towns & parishes.
- 16. Date & Time of Next Meeting:** To be held at Holmefield House at 7pm on the 4<sup>th</sup> July 2018.