

## Report of the Clerk

1. **Representative on Pendle Heritage Centre Trust Ltd:** Cllr. Windley the Council's nominated Trustee has decided that he can no longer fulfil that role and has tendered his resignation to the Chairman of the Trustees forthwith.
2. **Application for Co-option as a Parish Councillor:** An application has been received from Laurie Peake with her CV which is attached. The Clerk recommends that Ms. Peake be formally invited to the November meeting with co-option being the first item on the agenda and after co-option and the signing of the Declaration participate in the meeting.
3. **First Aid at Work:** The Clerk has booked a three day first aid at work course to run 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> January 9am to 4pm. The course can cater for 12 people and it is hoped that representatives from some of the other user groups at Holmefield House will attend. The course has been booked with Holden Training a Barrowford Company at a cost of £570.00 half the price of other companies Mr. Holden has also agreed to do some free CPR & AED training for the public at Holmefield House.
4. **Winter Planting:** This year's planting will be Primula's under planted with Dwarf Daffodils and Crocuses. The majority of the work will have been carried out by the meeting.
5. **Festive Decorations:** Work on the shop's tree installation will begin the week commencing Monday 12<sup>th</sup> November. Due to delays with the car park the lighting scheme for the Lime tree cannot be implemented in time for this year festivities. Because an underground electric cable has been laid as part of the carpark construction this raises health and safety concern. To address these concerns the Clerk has ordered the installation of the feeder pillar and transformers in readiness for next year which will also safely isolate the electrical cable.