

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 20th February 2019**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

M Waddington
T. Titchiner

S. Nike

A. Vickerman

J. Gibson

160. Declaration of Interest: None

161. Apologies: R O Windley, K. Turner, A. Stringer, P. Thompson

162. Minutes of the Council Meeting of the Council held on the 16th January 2019

Copies having been circulated.

It was resolved: That the minutes of the Meeting held 16th January 2019 be approved as a correct record.

163. Minutes of the General Purpose Committee held on the 5th September 2018

Copies having been circulated.

It was Resolved: That the minutes of the General Purposes Committee held on the 5th September 2018 be noted.

164. Planning & Highway Matters:

19/0067/HHO	Erection of a two storey detached garage with first floor hobby room. 1 Barleydale Road Barrowford Nelson	Concerns regarding the size and scale of the proposed building within the setting of the Higherford Conservation area. If the Council are minded to approve, the Parish Council would ask for conditions on use to retain as a garage.
19/0087/HHO	Full: Erection of single storey extension to front and side (West), alterations to roof to form a gable pitch, extension of rear dormer and insertion of rooflights to front. 110 Wheatley Lane Road Barrowford Nelson	No Objection.
19/0135/VAR	Full: Variation of Condition: Vary Condition 2 (Materials) of Planning Permission 13/16/0071P. Part Of Field Adjacent To Clough Springs Barrowford	No Objection
19/0049/TPO	Remove one sycamore tree 188A Gisburn Road Barrowford Nelson	For Information

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165. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To Approve Virements Highlighted for January 2019.
- b. To note the Outturn for January 2019
- c. To approve payments of £14,917.57 for February 2019
- d. That the Clerk be allowed to set up two standing orders for payment of staff.

Payments February 2019

To Whom Paid	Total
Option Hygiene	8.16
Pendle Borough Council	4320.00
Janice Taylor	360.00
Ebuyer	894.99
Wages & Salaries	5072.91
D. Lewin	48.95
I. Lord	41.54
HM Revenue & Customs	1094.22
Nest	159.27
Peninsular	108.00
Petty Cash	35.66
Sharp Business Systems	1063.64
J B Barnes Ltd	59.97
Zurich Municipal	441.52
Empress Fencing	233.26
British Gas	36.18
British Gas	109.94
British Gas	529.76
Daisy Communications	82.87
Travis Perkins	65.64
Luncheon Club Provisions	151.09
Total	14917.57

166. Pendle Borough Council's Universal Enforcement: The report adopted at the December Policy and Resources meeting having been circulated for information.

167. Neighbourhood Plan: Cllr. Oliver gave a brief progress report.

168. Transfer of Barrowford Memorial Park & Heritage Centre: The Clerk gave a verbal update.

169. Car Park Update: The Clerk reported that the planning conditions documents had been submitted to the planning officer and the Clerk was awaiting discharge after which the signage and planting scheme would be carried out.

170. Reports from Working Groups: None

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171. Report of the Clerk:

- 1) **Parish Elections:** The Clerk will be attending an evening meeting on Monday at Pendle, to explain the process as the Borough is an Electoral Integrity Pilot.
- 2) **Traffic Management for Community Events:** Pendle is trying to organise a course at Pendle the Clerk would like to attend if the cost isn't prohibitive.
- 3) **CPR & AED Training:** Two training courses have been held with around 18 people taking the training courses.

172. Report on the Barrowford & Western Parishes Area Committee: Cllr. Oliver gave a brief verbal report.

173. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

174. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House, Gisburn Road, Barrowford, at 7pm on Wednesday the 20th March 2019.*

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Appendix 1

Planning Matters

Number		Comments
18/0819/FUL	Full: Change of use of existing outbuilding to a single storey detached dwelling (Use Class C3) with erection of a single storey side extension and associated parking. 95 Gisburn Road Barrowford Nelson	No Objection in Principle: But there are concerns as to the size of the dwelling space and as the application falls within the Barrowford Conservation Area the Council wishes the proposed extension to be built in the same materials as the existing building and the use of wooden window frames and doors. The Council would also like the retention of the stone steps as these add to the charm and character of the Conservation Area.
18/0869/HHO	Full: Erection of a two storey side and rear extension. 9 Grange Avenue Barrowford Nelson	No Objection: But the proposed office on the first floor could be a fourth bedroom and the proposed off road parking provision is met by two car spaces on the drive and a garage. To retain 3 parking spaces the garage should be conditioned as for vehicle parking only.
18/0875/HHO	Erection of single storey extension to rear. 40 Park Avenue Barrowford Nelson	No Objection: But as the application is within the Carr Hall Conservation Area materials and design should be in keeping with the existing buildings.
18/0879/VAR	Full: Variation of Conditions: Vary Condition 6 (Highway Improvements) of Planning Permission 17/0410/FUL for the erection of three houses. Land Adjacent Number 30 Dixon Street Barrowford	Objection: The improvements to the highway contained in Condition 6 will improve both access and street safety to a currently unadopted cul-de-sac which will see additional vehicle use through the building of these three dwellings. The fact that LCC were clear in their response that they would only support this application if these conditions were imposed and the future benefits to the adjacent householders and pedestrians who use this road and as a foot link to Wheatley Lane Road were in part the reason why the Parish Council supported this application. The costs of improving such a short stretch of the highway would not be too onerous an imposition on the developer when gauged against the potential return from this development.