

# Barrowford Parish Council

Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire

To all Councillors

Meeting of the Council

You are hereby summoned

to attend the Meeting of the above Council

to be held at Holmefield House at 7pm on Wednesday 21<sup>st</sup> June 2023

When the following items of business will be discussed, following a Public Question Time which will last up to a maximum of 15 minutes.



Iain A. Lord  
Clerk to the Council

## AGENDA

- 1. Declaration of Interests:**  
Members are reminded of the legal requirements concerning the declaration of interests.  
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
- 2. Apologies for Absence:**
- 3. Minutes of the Council:** That the Minutes of the Annual Meeting held on the  
**Enc.** 17<sup>th</sup> May 2023 are approved as a correct record.
- 4. Planning Applications, Highway Matters & Tree Orders:** Any additional applications received after the publication of this Agenda and prior to the meeting will be discussed at the meeting.
- 5. Financial Matters:**  
**Enc.** a. Virements for May 2023  
**Enc.** b. Outturn to the 31<sup>st</sup> May 2023 to note  
**Enc.** c. To consider payments for June 2023.
- 6. Conclusion of Internal Audit:**  
**Enc.** To consider the Internal Auditors Report and incorporate any recommendations into the 2023-24 Year End Accounting.
  - a. Completed Checklist
  - b. Internal Auditors Report
  - c. Completed Agar Section 3
- 7. Approval of Accounts 2022-23:**  
**Enc.** a. That the Statement of Assurance had been read understood and the replies Approved.  
**Enc.** b. That the Annual Return to the Auditor be approved.  
**Enc.** c. Significant Differences the Clerks Explanatory Notes having been read to the Council and Approved by the Council. (Copy attached)

**Enc.** d. Yr. End Bank Reconciliation  
**Enc** e. Differences between box 7 & 8

- 8. Report of the Clerk:** Recent items arising for information only.
- 9. Report on the Barrowford and Western Parishes Area Committee Meeting:**  
Update for information only.
- 10. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Update for information only.
- 11. Date, time & place of next Council Meeting *Starting at 7pm 19<sup>th</sup> July 2023 at Holmefield House Gisburn Road Barrowford.***