

# Barrowford Parish Council

Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire

To all Councillors

Meeting of the Council

You are hereby summoned

to attend the Meeting of the above Council

to be held at Holmefield House at 7pm on Wednesday 19<sup>th</sup> June 2024

When the following items of business will be discussed, following a Public Question Time which will last up to a maximum of 15 minutes.



Iain A. Lord  
Clerk to the Council

## AGENDA

1. **Declaration of Interests:** Members are reminded of the legal requirements concerning the declaration of interests.  
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.  
In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
2. **Apologies for Absence:**
3. **Minutes of the Council AGM:** That the Minutes of the Council on the 15<sup>th</sup> May 2024 are approved as a correct record.  
**Enc.**
4. **Planning Applications, Highway Matters & Tree Orders:** Any additional applications received after the publication of this Agenda and prior to the meeting will be discussed at the meeting.  
24/0362/HHO: Full: Erection of a single storey wrap around extension to the side and rear. 8 Whittycroft Drive Barrowford Lancashire BB9 6AS  
24/0339/TPO: The Mature oak is on the property of number 6 and is overhanging his garage he has requested removal of epicormic growth and deadwood to be removed from within the canopy and if possible 2 meters to be reduced back of the large limb growing over the garage towards his property as the oak is currently heavily weighted towards the property. The beech he would like it lifting all around and reducing back over his neighbour's fence line to a height of 3/4 meters 6 The Orchard Barrowford Lancashire BB9 6BN  
24/0330/TPO: Works to trees subject to T.P.O. NO. 2 2003. 7 The Orchard Barrowford Lancashire BB9 6BN  
24/0340/TPO: Full removal of Yew 9 The Orchard Barrowford Lancashire BB9 6BN

24/0345/TCA: Carry out work on three lime trees 145 Wheatley Lane Road  
Barrowford Lancashire BB9 6QN

**5. Financial Matters:**

- Enc.** a. Virements for May 2024
- Enc.** b. Outturn to the 31<sup>st</sup> May 2024 (to note)
- c. Bank Reconciliation for May 2024 (for information) To be given at the meeting
- Enc.** d. Allotment Rent Collection Update
- Enc** e. To consider payments for April 2024.

**6. Conclusion of Internal Audit:**

To consider the Internal Auditors Report and incorporate any recommendations into the 2024-25 Year End Accounting Process.

- Enc.** a. Internal Auditors Report
- Enc.** b. Completed Agar Section 3
- c. To Consider matters arising from the Internal Audit

**7. Approval of Accounts 2023-24:**

- Enc.** a. That the Statement of Assurance had been read understood and the replies Approved.
- Enc.** b. That the Annual Return to the Auditor be approved.
- Enc.** c. Significant Differences the Clerks Explanatory Notes having been read to the Council and Approved by the Council. (Copy attached)
- Enc.** d. Yr. End Bank Reconciliation
- Enc.** e. Differences between box 7 & 8

**8. Community Orchard at Holmefield House: Update**

**9. Barrowford Memorial Park Centenary: Progress Report**

**10. Report of the Clerk: Recent items arising for information only.**

**11. Report on the Barrowford and Western Parishes Area Committee Meeting:**  
Update for information only.

**12. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.**

**13. Date, time & place of next meeting: Annual Meeting with the Electorate immediately followed by the Annual Council Meeting *Starting at 7pm 17<sup>th</sup> July 2024 at Holmefield House Gisburn Road Barrowford.***