

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 20th January 2016**

Present

Cllr. R Oliver – Chairman in the Chair

Parish Councillors

J. Gibson E. Jackson T. Titchiner S. Nike A. Stringer
A. Vickerman M. Waddington K. Turner B Norcross
Cllr. L. Crossley

151. Declaration of Interest: None

152. Apologies: Cllrs. R. O. Windley, P. Thompson, Cllr. C. Wakeford

153. Minutes of the Meeting of the Council Held on the 16th December 2015:
Copies having been previously circulated.
It was resolved: That the minutes of the Meeting held 16th December 2015 be approved as a correct record.

154. Planning & Highway Matters: The Clerk circulated a short report relating to application 13/15/0627P regarding the status of the block of buildings within the defined shopping centre within the Local Plan and submitted a copy with the Councils comments to the Local Planning Authority.

Number		Comments
13/15/0627P	Full: Change of use from offices (B1) to shop (A1). 55 Gisburn Road Barrowford Nelson BB9 8ND	No Objection:
13/16/0009P	Full: Erection of a conservatory to the side. 1 Francis Avenue Barrowford Nelson BB9 6AL	No Objection:

155. Financial Matters: The relevant outturn and payment schedule having been previously circulated.

It was Resolved:

- a. To approve the virements highlighted in the December Outturn
- b. To note the Outturn for December 2015
- c. To approve total payments of £6662.65 for January 2016

Payments January 2016

To Whom Paid	Total
Citrus Office Supplies	143.33
British Gas	25.81
J B Barnes Ltd	38.69

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United Utilities	122.44
United Utilities	46.22
Daisy Communications	94.64
Copifax	94.98
A Hargreaves	501.76
Petty Cash	32.47
Wages & Salaries	5462.32
D. Lewin	53.90
I. Lord	46.09
Total	6662.65

156. Budget and Precept requirement for 2016-17: To review the recommendations of Admin and Finance Review Group.

It was Resolved:

- 1) To regularise the Office Assistants Hours to 21 hrs per week.
- 2) To offer additional cleaning duties to existing staff in the first instance and if unsuccessful to advertise the position.
- 3) To accept the recommended budget with the addition of £1033.00 to the budget to cover potential Neighbourhood Plan expenditure.
- 4) To accept the recommended Precept figure with the addition of £1033.00 to cover the amendment to the budget bringing the Precept requirement for 2016-17 to £103,048.00

157. Neighbourhood Plan: Cllr. Turner gave an update on the meeting of the Steering Group.

158. Save Trough Laithe: It was reported that the Trough Laithe application had been refused at the Barrowford & Western Parishes Area Committee but had been referred to the Development Control Committee which will meet on Monday 25th January 2016.

159. Reports from Working Groups: None

160. Report of the Clerk:

- 1) **55 Gisburn Road:** The prospective buyer has submitted planning permission which will probably be determined early in February.
- 2) **Barrowford Cricket Club:** A meeting took place yesterday at Holmefield House organised by Mr. G. Whitehead. Discussions took place regarding the future of the Cricket Club, repairs and the long term viability. The meeting was optimistic that the Cricket Club could be helped and various grant options were discussed, the Clerk agreed to do some costings for the necessary urgent repairs whilst Mr Whitehead would discuss an electrical connection with Mr K. Roberts at Pendle.

161. Report on the Barrowford & Western Parishes Area Committee: None

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162. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: None

163. Date, time & place of the next meeting: *The next meeting of the Council will be held on Wednesday the 17th February 2016 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*