

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 21st June 2017**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

T. Titchiner	R O Windley	M. Waddington	S. Nike	J. Gibson
A. Vickerman	A. Stringer			
Cllr. C. Wakeford				
Mr. Hall				

45. Declaration of Interest: Cllr. M. Waddington declared a non-pecuniary interest in planning application 17/0273/HHO, Cllr. Oliver declared a non-pecuniary interest in planning application 17/0268/HHO.

46. Apologies: P. Thompson, B. Norcross, K. Turner

47. Minutes of the Council Annual Meeting held on the 24th May 2017: Copies having been previously circulated.

It was resolved: That the minutes of the Annual Meeting held 24th May 2017 be approved as a correct record.

48. Minutes of the Special Meeting of the Council held on the 31st May 2017: Copies having been circulated.

It was Resolved: That the minutes of the Special Meeting held 31st May 2017 be approved as a correct record.

49. Planning & Highway Matters:

Mr Hall spoke on application 17/0223/FUL regarding the apparent discrepancy in the way Public Open Space was being dealt with between this application and one submitted on a site in Higherford.

Number		Comments
17/0233/FUL	Full: Formation of BMX track, car parking areas and road widening (Reg. 3). Swinden Playing Fields Cravendale Avenue Nelson Lancashire	Clarification needed to determine the Councils Response. The Clerk will write to the case officer and the application will be deferred to the July GP meeting.
17/0268/HHO	Full: Addition of patio with balustrade at the rear of house. 59 Wheatley Lane Road Barrowford Nelson	No Objection:

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17/0273/HHO	Full: Erection of porch on the side (East) elevation. 5 Sandy Hall Lane Barrowford Nelson	No Objection:
17/0223/FUL	Full: Extension of existing car park to 23 spaces and widening of existing entrance and exit. Holmefield House Gisburn Road Barrowford	No Objection: The Council supports this application as the council submitted the application.
17/0288/HHO	Full: Demolition of garage, erection of single storey garage extension on the side (East) elevation and porch extension to the front. 108 Wheatley Lane Road Barrowford Nelson	No Objection:

50. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To note the Outturn for May 2017
- b. To add two payment for Luncheon Club Provisions to the circulated payments schedule and approve payments of £9244.96 for June 2017

Payments June 2017

To Whom Paid	Total
Springwood Nursery	173.77
Salaries & Wages	4750.80
I. Lord	60.39
HM Revenue & Customs	941.14
Nest	57.56
Peninsula	108.00
Petty Cash	170.70
British Gas	202.91
British Gas	53.19
Springwood Nursery	1744.20
Springwood Nursery	80.00
SGW	300.00
JB Barnes LTD	98.06
Howden	28.80
British Gas	67.69
Daisy Communications	77.66
Lanlee	8.28
Dewhursts Decorating Supplies	29.40
Barrowford Safe & Lock	34.49
Luncheon Club Provisions April	129.48
Luncheon Club Provisions May	128.44
Total	9244.96

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51. Approval of Accounts 2016-17: The relevant paperwork having been previously circulated.

It was Resolved:

- a) That the Statement of Assurance had been read understood and approved.
- b) That the Annual Return to the Auditor be approved.
- c) That the Intermediate Review Questionnaire for the year ending 31st March 2017 be approved
- d) That the Significant Differences Explanatory Notes be approved

52. Car Park at Holmefield House: The Clerk reported that a mitigation report for the car park was being drafted by the architect and that the tendering documents were being drafted.

53. AED's: Cllr. Windley reported that the training session was both interesting and well attended. Cllr Waddington handed the Chairman a cheque for £500 from the Power Fest as a contribution towards an AED at Holmefield House. The Chairman thanked Cllr. Waddington and The Power Fest on behalf of the Council.

It was Resolved: To order the AED for Holmefield House.

54. Barrowford Cricket Club Update: The Clerk gave a brief report regarding a break in at the Cricket Club and that an emergency grant application to The Yorkshire Cricket Board had been successful. The Cricket Club had submitted a bid to the BWPAC for a grant towards the electricity supply.

55. Neighbourhood Plan Update: Cllr. Waddington reported:

That the Neighbourhood Plan was ready for the Public Consultation, the Clerk asked if it could be submitted to Pendle Planning Policy for pre consultation comment and that the best way to advertise the consultation may be a short newsletter.

It was Resolved:

- 1) The Draft be sent to Pendle Planning
- 2) That the Council approves the Public Consultation stage of the NP.
- 3) That the decision on the start date for the consultation be deferred to the NP Steering Group.

56. Reports from Working Groups: None

57. Report of the Clerk: The Clerk reported:

- 1) **Replacement of gate to yard at Holmefield House:** Over the weekend somebody attempted to set fire to the yard door that faces the Holden Centre. The door which was already in need of replacement within the next 12 months needs replacing now.

It Was Resolved: To replace the gate.

- 2) **Double Glazed units at Holmefield House:** The recent warm weather has highlighted that the seals on eight double glazed units have degraded and will need to be replaced.

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It was Resolved: That the Clerk obtains a price for the works and brings it to the next meeting.

- 3) **Request from HRAG:** Hugh Simpson has asked if the council could trim the verge at junction of Barnoldswick Road and Red Lane.

It was Resolved: To add this work to the work schedule.

- 4) **Best Kept Garden Competition:** A date for judging needs to be organised so that entry forms and posters can be displayed and sent out.

It was Resolved: That the judging will take start on Saturday the 29th July 2017.

58. **Report on the Barrowford & Western Parishes Area Committee:** Cllr. Vickerman gave a brief verbal report.

59. **To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Cllr. Wakeford reported that Barrowford Library had been removed from the sales list and would probably reopen at a later date. Cllr. Windley reported that the next Pendle Heritage Trust meeting would be held on the 29th July 2017.

60. **Date, time & place of the next meeting:** *The next meeting of the Council will be held on Wednesday the 19th July 2017 starting at 7pm and held at Holmefield House Gisburn Road Barrowford.*