

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 16th August 2017**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

A. Vickerman	R O Windley	A. Stringer	S. Nike	J. Gibson
K. Turner	P. Thompson	M. Waddington		

78. Declaration of Interest: None

79. Apologies: T. Titchiner

80. Minutes of the Council Meeting held on the 19th July 2017: Copies having been circulated.

It was resolved: That the minutes of the Meeting held 19th July 2017 be approved as a correct record.

81. Planning & Highway Matters:

Number		Comments
17/0410/FUL	Full: Erection of 3 dwellings Land Adjacent Number 30 Dixon Street Barrowford.	No Objection

82. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To Approve Virements Highlighted on the Outturn for July
- b. To note the Outturn for July 2017
- c. To approve payments of £25044.60 for August 2017

Payments August 2017

To Whom Paid	Total
Vida XL International BV	159.98
Pendle Skips Ltd	160.00
Complete Advance Ltd	1345.20
SGW	350.00
D. Lewin	34.10
I. Lord	74.04
Wages & Salaries	5668.08
HM Revenue & Customs	1491.44
Nest	79.60
Peninsula	108.00
Petty Cash	62.19
Petty Cash Luncheon Club	34.22

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Pendle Borough Council	12500.00
Robertshaws Garden Machinery	703.18
Cleveland Containers Ltd	1800.00
Hayhursts Photography Shop	109.56
Barowford Safe & Lock	18.00
Water+Plus	68.54
J & M Hardware Ltd	2.76
Daisy Communications	77.93
JB Barnes	32.28
LED	41.40
Luncheon Club Provisions July	124.10
Total	25044.60

83. Theft of Council Equipment: The Clerk reported that two strimmer's had been stolen from the council's trailer whilst parked outside Holmefield House and that the insurance company would not cover the loss. The Clerk informed the Council that one new strimmer had been purchased and that the other would be replaced the envisaged £800 cost would be found from contingencies.

84. Neighbourhood Plan Update: Cllr. Oliver reported a meeting had been held to incorporate the minor alterations to wording and layout suggested by Pendle Planning Policy Officers, a further meeting was needed to complete the work and then a full meeting of the Steering Group would be held to discuss alterations and improvements to specific policies.

85. Car Park at Holmefield House: The Clerk reported that the Councils Consultant had discharged most of the conditions on the planning approval and was waiting for clarification from LCC on the condition relating to the entrances, before including any works in the tender packs for the works.

86. Holmefield House AED: The Clerk reported that the AED had arrived and that the cabinet would follow shortly. When it arrived the Clerk would arrange for installation. Further awareness and use of AED's information nights would need to be arranged and advertised in the next newsletter.

87. Reports from Working Groups: Cllr. Oliver reported that a newsletter was in the process of being produced.

88. Report of the Clerk:

- 1) **Best Kept Garden Competition:** Judging took place 29th July 2017 entries were down on previous years possibly due to the bad weather. Winners have been notified and a presentation night has been arranged for Friday 1st September at 7.30pm. A pie and Pea supper has been arranged same as last year and Councillors are welcome to attend.
- 2) **Storage Container:** The Container has been ordered and paid for delivery will be arranged when the field dries out.

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- 3) **Floods Exhibition:** The flood exhibition is open to the public during office hours Mon –Thurs 9.30am to 3.00pm Friday 10am to 12 noon Sat 10.am to 12 noon.
- 4) **Meeting of the HR Working Group:** Several matters need discussing regarding Human Resources.
- 5) **Cricket Club:** Pendle BC have organised the electric cable to be installed early in September. This will be wired into a consumer unit and when this work is completed the Club can be connected to the consumer unit. A donation of £250 has been secured towards the final electrical installation.
- 6) **Nelson Branch RBL:** Due to internal problems with the national executive the Nelson Branch is likely to cease being part of the RBL. The existing committee are keen to continue their work to support ex-servicemen and would wish to continue the renting of the Annex from the Council. The Committee will continue its help and duties at the Armistice Day Service and Parade in Barrowford.
- 7) **Signpost at Junction Gisburn Road & Church Street:** The Clerk has spoken to Mr. Armstrong who was contracted by LCC Highways to refurbish the signpost. The Council Handyman helped him remove the spigot which will take the lamp canopy. He has made the arms to the signpost and is awaiting the manufacture of parts needed for the refurbishment.
- 8) **Clerk Time Off:** The Office will be closed Thursday 24th and Friday 25th August, whilst the Clerk attends a family wedding.

89. Report on the Barrowford & Western Parishes Area Committee: Cllr. Oliver reported on the BMX Track application and concerns regarding access and safety the application will be dealt with at the next Development Control Meeting. Cllr. Oliver feels that the council should make representations to that meeting in an attempt to redress potential future problems regarding access, parking and pedestrian safety.

90. Cllr. Turner raised the Heritage Trust for the Northwest's request for amendment to its lease to impose parking charges at Higherford Mill, consultation with the BWPAC prior to decision by the Executive. The Area Committee were split on this item and the motion to support was carried by the Chairman's casting vote.

91. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:

- 1) Cllr. Windley reported on his attendance as the Councils representative on Pendle Heritage Trust Ltd. Cllr. Windley reported that he had to declare an interest on the new lease being negotiated and that the Trustees had asked the Pendle Council representative to intercede on their behalf with regards of the freehold being transferred to the Heritage Trust. He reported car parking charges are being introduced at the Heritage Centre and that arrangements were being made to celebrate Forty Years of the Heritage Centre with a dinner being arranged for December.

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- 2) Cllr. Turner reported that he had been approached by the Pendle Council representative on that group and intimated that a presentation could be given to a forthcoming Council meeting. The Clerk responded that no request had yet been made.

It was Resolved: That no meeting or presentation would be held until after the redrafted lease for the Heritage Centre had been received from Pendle Borough Council.

- 3) Cllr. Turner reported on Pendle Borough Councils LP2 Working Group meeting with the need to highlight potential development sites within Barrowford he asked if the Council wished him to submit any potential sites to the forthcoming meeting. No sites were identified.

92. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House Gisburn Road Barrowford starting at 7pm on Wednesday the 20th September 2017*