

Agenda Item 3

**Minutes of the Council Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 18th October 2017**

Present

Cllr. R. Oliver – Chairman in the Chair

Parish Councillors

A. Vickerman	R O Windley	A. Stringer	S. Nike	J. Gibson
K. Turner	M. Waddington	T. Titchiner		

107. Declaration of Interest: None

108. Apologies: Cllr. M. Waddington, Cllr. L. Crossley

109. Minutes of the Council Meeting held on the 20th September 2017: Copies having been circulated.

It was resolved: That the minutes of the Meeting held 20th September 2017 be approved as a correct record.

110. Minutes of the GP Meeting held on the 6th September 2017: Copies having been circulated.

It was Resolved: To note the minutes.

111. Planning & Highway Matters:

Number		Comments
17/0586/LHE	Permitted Development Notification (Proposed Larger Home Extension): Erection of single storey rear extension (3.5m length, 2.57m eaves height, 3.71m overall height). 9 Kent Court Barrowford Nelson Lancashire BB9 6JS	No Objection:

112. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To Approve Virements Highlighted on the Outturn for September
- b. To note the Outturn for September 2017
- c. To approve payments of £10103.18 for October 2017

Payments October 2017

To Whom Paid	Total
Latham Bros	96.00
Arc Elevators	144.00
First Glass Glazing Ltd	395.22
Wages & Salaries	4718.06
D. Lewin	25.85

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I. Lord	39.59
HM Revenue & Customs	920.02
Nest	56.49
Nest	55.30
Peninsula	108.00
Petty Cash	145.22
Springwood Nursery	1418.04
J B Barnes LTD	135.42
LITE	1500.00
Daisy Communication	77.66
Dewhurst Decorating Supplies	73.02
Citrus Office Solution	122.14
Luncheon Club	73.15
Total	10103.18

113. Planning for the right homes in the right places: Government Consultation:

To discuss the Council's response.

It was Resolved: That a Working Group consisting of Cllr. Oliver, Cllr. Nike, Cllr. Stringer, Cllr. Gibson and the Clerk should meet and formulate the Council's response and given the short timescale for the response, it would be circulated to Councillors.

114. Three way Meeting with Pendle Borough Council and Nelson Town Council

Regarding Victoria Park: A verbal update on the meeting held Wednesday 11th October by the Chairman and Vice Chairman at which the future maintenance of Victoria Park and the funding was discussed. Proposals on possible funding formulae were tabled by Barrowford Parish Council and the Nelson Town Council representatives said that they would discuss the matter with Nelson Town Council before responding.

115. Friends of Barrowford Memorial Park: Verbal update on the meeting held Monday 9th October. Cllr. Nike and the Clerk reported that discussions regarding the lake had taken place and that the Clerk as a member of the group had drafted a possible solution to the silt problem in the lake which would if feasible would be less disruptive to the public use of the park than some previously suggested schemes. A meeting on site has been arranged to examine the viability and potential cost of the work. A report would be made to the next meeting.

116. Neighbourhood Plan Update: The Clerk reported that the consultation would begin on Monday 23rd October and run until the 1st December and that everything was ready for the start.

117. Parish Newsletter: The Clerk reported that the Newsletter had been delivered or with Councillor's for delivery, he thanked Councillors for their efforts in delivering the newsletter.

118. Car Park at Holmefield House: The Clerk reported that the Councils Consultant was still waiting for approval from LCC on the condition relating to the entrances.

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119. Holmefield House AED Awareness Session: Cllr. Windley reported that the session was attended by around 10 people and was very successful. The Clerk is compiling a list of people who wish to attend a future session and will arrange another session in due course.

120. Reports from Working Groups: None

121. Report of the Clerk:

- 1) **Higherford Residents Action Group:** At the group's request a meeting was held on Monday 16th October between the group, Higherford Councillors, the Chairman and the Clerk. Numerous topics and aspirations were discussed with common ground being found on most items. Better communications between the groups and early discussion on potential future projects were discussed.
- 2) **2018-19 Budget:** It is coming to the time of year when the initial work on next year's budget needs to commence. The Clerk will start the preliminary work over the next few weeks and add the item to a future agenda.
- 3) **Internal Auditor:** The Clerk has received an email from Mr. Pickering, informing the council has decided to retire and will not be available for next year's Internal Audit. The Clerk is making enquiries for another Internal Auditor for next year's Audit.
- 4) **RBL Lease for the Annex:** The Clerk has been contacted by the regional manager Ms. Bunn and after discussion relating to the lease of the Annex the Council has received an email requesting a termination of their tenancy from the 1st October 2017. **It was Resolved:** To accept the request from the RBL and terminate the lease from the 1st October 2017.
- 5) **Councillor Vacancies:** Several people have contacted the Clerk regarding the two Councillor vacancies; the Clerk has asked that they formally write in requesting to join the Council.

122. Report on the Barrowford & Western Parishes Area Committee: Cllr. Turner gave a brief verbal report on the October meeting.

123. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:

- 1) Cllr. Windley gave a brief report regarding Pendle Heritage Trust Ltd.
- 2) Cllr. Turner gave a brief update on Pendle Borough Council in which he reported that over a 1000 replies had been received within the first three days of the Pendle Waste Consultation and at the Good Health Meeting it was reported that LCC cuts to funding was seriously affecting older person's services

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- 124. Date, time & place of the next meeting: *The next meeting of the Council will be held at Holmefield House Gisburn Road Barrowford starting at 7pm on Wednesday the 15th November 2017***