

**Barrowford Parish Council**  
**Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire**

**Agenda**  
**For the Zoom Meeting to be held on the**  
**17<sup>th</sup> March 2021 at 7pm**

*If as a Councillor you cannot join in the Zoom Meeting and have a Comment to make on any Agenda Item please Email either the Clerk or the Chairman before the 16<sup>th</sup> march 2021 and your comments will be reported to the meeting.*



Iain A. Lord  
Clerk to the Council

**AGENDA**

**1. Declaration of Interests:**

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.

**2. Apologies for Absence:**

**3. Minutes of the Council:**

**Enc.** That the Minutes of the decisions made The Zoom Meeting held on the 20<sup>th</sup> January 2021.

**4. Planning Applications, Tree Orders and Highway Matters:**

21/0067/FUL: Change of use of land from agricultural to domestic garden.  
Higher Parrock Cottage Parrock Road Barrowford.

**Planning Appeal:** Higher Oaklands Farm Pasture Lane Barrowford Proposed  
Development: Full: Erection of a single storey rear  
extension.

Local Authority Appeal Planning Inspectorate Ref:  
APP/E2340/D/20/3265510 Ref: 20/0021/AP/REFUSE  
Planning Application Ref: 20/0451/HHO

**5. Financial Matters:**

**Enc.** a. Virements for February

**Enc.** b. Outturn for to 28<sup>th</sup> February 2021 to note

**Enc.** c. To consider payments for March 2021 list Enclosed.

**Enc.** d. Allotment & Garage Increases for 2022-23

**Enc.** e. Allotment & Garage Rent Write off for 2020-21

- 6. Parish & town Council Audit Requirements 2020-21:**
- Enc. a.** To appoint as the Councils Internal Auditor for 2020-21.
- Enc. b.** To approve a fee of up to £500.00 for the 2020-21 Internal Audit.
- Enc. c.** The adoption of the Internal Audit Terms of Reference as part of the 2020-21 audit procedure.
- Enc. d.** The adoption of the Internal Control and Suggested Testing document as part of the 2020-21 audit procedure.
- Enc. e.** The adoption of the Effectiveness of Internal Audit document as part of the 2020-21 audit procedure.
- Enc. f.** The adoption of the reviewed Councils Risk Management Policy Statement for 2020-21 as part of the procedures of the Council.
- Enc. g.** The adoption of the Councils Risk Management Register for 2020-21.
- Enc. h.** The adoption of the Councils Asset Register as of 31<sup>st</sup> March 2020 as part of the 2020-21 audit procedure.
- 7. Local Plant Part 2 Consultation:** To consider the Council's response to the Pendle Borough Council's consultation.
- 8. Works Report:** To Note
- Enc. 9. Meals on Wheels:** A written financial report covering the period up to the 28<sup>th</sup> February.
- 10. Street Naming for Phase 1 at Trough Laithe:** Cllr Crossley requested that Barrowford Parish Council be given the opportunity to comment on the proposed names a written report to follow.
- 11. Report of the Clerk:** Recent items arising for information only.
- 12. Report on the Barrowford and Western Parishes Area Committee Meeting:** Update for information only.
- 13. Date, time & place of Proposed next meeting:** *21<sup>st</sup> April 2021 at Holmefield House Gisburn Road Barrowford.*