

Barrowford Parish Council

Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire

To all Councillors

Meeting of the Council

You are hereby summoned

to attend the Meeting of the above Council

to be held at Holmefield House at 7pm on Wednesday 16th March 2022

When the following items of business will be discussed, following a

Public Question Time which will last up to a maximum of 15 minutes.

In line with the Governments Recommendations regarding meetings within a confined space Face Masks Must be Worn.



Iain A. Lord
Clerk to the Council

AGENDA

1. Declaration of Interests:

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.

2. Apologies for Absence:

3. Minutes of the Council: That the Minutes of the Meeting held on the 16th February 2022 are approved.

4. Planning, Tree and Highway Matters:

Due to time constraints comments on application 22/0039/VAR have been submitted.

22/0039/VAR: Full: Variation of Condition: Removal of Condition 10 (Highway Improvement Works) of Planning Permission 21/0794/FUL. Land Adjacent Number 30 Dixon Street Barrowford

21/0904/TPO: Sycamore (T1) - potential TPO? Planted in neighbouring (221 Gisburn Road) garden. Trim back some of overhanging branches. Conifer (T2) - cut down to the ground because too large. Cherry (T3) - trim to shape. This tree has somewhat collapsed. Small Sycamore (T4) - cut down because self-seeded. Conifer (T5) - cut down because too large for garden. Conifer (T6) - cut down because dead and too large for garden. Lilac (T7) - trim to shape because too leggy. Shrubs (T8) - trim to shape. 223-225 Gisburn Road Barrowford Nelson Lancashire BB9 6JD

For Information Only

21/0982/TPO: Works to a T.P.O. tree. Garage Site South West Of 28 To 54 Hamilton Road Barrowford Lancashire. **For Information Only**

22/0006/TPO: T1 oak, prune back from property to give a 2m clearance T2

sycamore, remove deadwood from canopy 5 The Orchard
Barrowford Nelson Lancashire BB9 6BN. **For Information Only**
22/0107/TPO: Works to a T.P.O. tree. 72 Carr Hall Road Barrowford Nelson
Lancashire BB9 6QG. **For Information Only**

5. Financial Matters:

- Enc.** a. Virements for February None
- Enc.** b. Outturn for to the 28th February 2022 to note
- Enc.** c. To consider payments for March 2022.
- Enc.** d. Allotment & Garage Increases for 2023-24
- Enc.** e. Allotment & Garage Rent Write off for 2021-22

6. Parish & town Council Audit Requirements 2021-22 Audit:

- a. To appoint *Naomi Goddard of Town & Parish Audit* as the Councils Internal Auditor for the 2021-22 Internal Audit.
- b. To approve a fee of up to £345.00 for the 2021-22 Internal Audit.
- Enc.** c. The adoption of the Internal Audit Terms of Reference as part of the 2021-22 audit procedure.
- Enc.** d. The adoption of the Internal Control and Suggested Testing document as part of the 2021-22 audit procedure.
- Enc.** e. The adoption of the Effectiveness of Internal Audit document as part of the 2021-22 audit procedure.
- Enc.** f. The adoption of the reviewed Councils Risk Management Policy Statement for 2021-22 as part of the procedures of the Council.
- Enc.** g. The adoption of the Councils Risk Management Register for 2021-22.
- Enc.** h. The adoption of the Councils Asset Register as of 31st March 2022 as part of the 2021-22 audit procedure.
- i. To use the Clerks review of both Standing Orders and Financial Regulation approved on the 17th March 2021 for the 2021-22 Audit and to conduct a more in-depth review by the Finance Working Group during 2022-23.

7. Essential Work at Barrowford Memorial Park: Report enclosed.

Enc.

8. Railings at the Fleece Toilets: The Barrowford in Bloom & Environmental Group have asked permission to carry out this work at no expense to the Council.

9. AED at Lupton Drive/Appleby Drive: To support the installation of the AED to an appropriate lighting column within this area and make a contribution of £250.00 to the installation of infrastructure to the column.

Enc.

10. Report of the Clerk: Recent items arising for information only.

12. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

13. Date, time & place of next meeting: 7pm 20th April 2022 at Holmefield House Gisburn Road Barrowford.