

Agenda Item 9

Work Programme:

- 1) Winter Plants brought in. **Completed**
- 2) Picking up Summer Plants. **Completed**
- 3) Planting Summer Plants. **Ongoing**
- 4) Fitting Memorial Bench at Barrowford Memorial Park. **Ongoing**
- 5) Renovating bench from Barrowford Memorial Park. **Ongoing**
- 6) Mowing Holmefield House, Broadway, Pasture Lane & Dickie Nook. **As necessary**
- 7) Watering Planters 1-2 times per week. **Will commence when planters installed**
- 8) Setting up for the various activities at Holmefield House. **Weekly**
- 9) Posting of notices. **As required**
- 10) Testing PA System and setting up for Event at Holmefield House: **Ongoing**
- 11) Light at Fingerpost Installation: **Ongoing**
- 12) Cleaning and repair of Bus Shelters. **As time and conditions permit.**
- 13) Bench maintenance. **As necessary**
- 14) Recycling of winter bulbs to various sites: **To be carried out as time allows.**
- 15) Replacing boards on beds at Lowerclough. **Ongoing**
- 16) Painting at Holmefield House: **Touching up ongoing when time and room availability allow.**
- 17) Tidying of Vacant Plots. **When time allows**
- 18) Drainage to plots 33-34 Pasture Lane no.2: **Work to be arranged**
- 19) Road repairs track at Lower Parkhill. **Work to arranged**
- 20) Allotment Letting visits. **As required**