

# Barrowford Parish Council

Holmefield House, Gisburn Road, Barrowford, Nelson, Lancashire

To all Councillors

Meeting of the Council

You are hereby summoned

to attend the Meeting of the above Council

to be held at Holmefield House at 7pm on Wednesday 17<sup>th</sup> September 2025

When the following items of business will be discussed, following a  
Public Question Time which will last up to a maximum of 15 minutes.



Iain A. Lord  
Clerk to the Council

## AGENDA

1. **Declaration of Interests:** Members are reminded of the legal requirements concerning the declaration of interests.  
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.  
In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
2. **Apologies for Absence:**
3. **Minutes of the Council Meeting:** That the Minutes of the Council Meeting held on the  
Enc. 20<sup>th</sup> August 2025 are approved as a correct record.
4. **Planning Applications, Highway Matters & Tree Orders:** Any additional applications received after the publication of this Agenda and prior to the meeting will be discussed at the meeting.  
25/0558/FUL: PROPOSAL: Full: Conversion of gym area to create 1 no. flat (Use Class C3) including roof lift to first floor above to create an additional flat (Use Class C3). Belgarth Nursing Home Wheatley Lane Road Barrowford.
6. **Financial Matters:**  
Enc. a. Virements for August 2025  
Enc. b. Outturn to the 31<sup>st</sup> August 2025 (to note)  
Enc. c. To consider payments for September 2025.
7. **Internal Auditors Report:** Update
8. **Three Year Plan: Progress Infrastructure**  
Enc.
9. **Local Plan Update:**  
Enc

10. **New Council Website:** Update
11. **Report of the Clerk:** Recent items arising for information only.
12. **Report on the Barrowford and Western Parishes Area Committee Meeting:** Update for information only.
13. **To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Update for information only.
14. **Date, time & place of next Council meeting:** 15<sup>th</sup> October 2025 *Starting at 7pm at Holmefield House Gisburn Road Barrowford*