

Three Year Plan: Transport, Infrastructure, Tools, Festive Decorations, Street Signs:

1. **Transport:** The Council has relied on employee's vehicles for transporting materials, towing trailer's etc. The Council needs to provide its own vehicle for heavy work rather than rely on employee's vehicles. The Council needs to either purchase a suitable vehicle or lease one. The Council has £20,000 in the new equipment budget and this should be done in year one.
2. **Other Transport:** Council staff should still use their own vehicles for lighter duties and where necessary and be paid the 45p per mile allowance.
3. **Storage:** The Council is running out of storage space and the cheapest solution is to site another container to the rear of the Annex at Holmefield House. The cost would be around £2,500 this should be done in year one.
4. **Annual Inspections of Huts:** This should be done annually with works being included in the budget.
5. **Mowers, Strimmer's Chainsaws, Blower:** These need annual servicing during the winter months so as to be ready for the forthcoming growing season.
6. **Ride on Mower:** The Council needs to set aside funding for the replacement of the mower in year three.
7. **Mowers Strimmer's and Chainsaws, Blower, Power Tools:** Sufficient funding should be available in the budget to replace any item that becomes either unserviceable or beyond economic repair.
8. **Festive Decorations:** A percentage of the lights used on shop fronts are replaced each year along with brackets and this should be continued. The Column mounted decs are stored and maintained by LITE at Burnley but some of the decs are 20 year old and the older ones should be replaced with more modern sets. The first stage could be started after this year's festive season from the existing budget making use of the post season sales.
9. **Tree's at Holmefield House and Fountain Square:** These are not covered by the current maintenance agreement, perhaps this should be discussed with LITE and if economically viable included in the current maintenance contract.
10. **Planters:** The planters seem to last forever but the original ones were installed to mark the Queens Golden Jubilee in 2002 so the Council needs to be aware that at some point some will need replacing.
11. **Barrowford Signs:** The wooden planters with Barrowford signs have rotted out and need either replacing or the signs put on poles. The quality of tanalised soft wood has deteriorated in recent years through regulation of the chemicals used with a life expectancy of around 5 years. The Council should consider mounting on poles or using oak for the planters at a much greater cost. The Clerk will look at the best way of refurbishing the signs and if posts are the preferred option speaking to Highways in regard of installation.
12. **Benches:** The Clerk has sent a bench for powder coating as a memorial bench in the park, and sent one of the old Barrowford benches for striping, repairing and powder coating, this method is used by Pendle to refurbish benches and is cost effective. The Council has numerous Barrowford benches many of which are over 20 years old and if the initial sample is successful then the Council could

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refurbish all the others on a rolling programme over the next three years and possibly offer some as Memorial benches for a fixed cost.

- 13. Notice Boards:** The Council currently has 5 notice boards; the newest one is of a metal construction attached to the bus shelter at Dicky Nook the other four are of a hard wood construction and around 20 years old. The Clerk will assess the viability of refurbishing these noticeboards as opposed to replacement. The Holmefield House notice board would be better replaced with a larger freestanding board on the boundary with Gisburn Road.